

# Frequently Asked Questions

## Licensing

### **How do I know if I am required to have Worker's Compensation coverage on my employees?**

Arizona law requires that all employers doing business in Arizona carry worker's compensation insurance. The Industrial Commission of Arizona routinely checks employers at Arizona racetracks for worker's compensation compliance.

The Arizona Department of Racing supports The Industrial Commission in its efforts to enforce the provisions of A.R.S. Title 23, Chapter 6. Please visit the Industrial Commission website for details relating to worker's compensation compliance. [www.ica.state.az.us](http://www.ica.state.az.us)

### **How much are the fees for a license?**

It depends on the type of license and what year of the three-year license cycle we are in at the time of application. Licenses cost between \$5 and \$124, depending on the license category. Please click "Licensing Information" on the Home Page for detailed fee information.

### **How do I pay for my license?**

The Arizona Department of Racing accepts checks, money orders, or cash for licensing fees. Please make checks payable to **ADOR**.

Please note that the Department is not able to accept credit card payments.

### **When does my license expire?**

For the current license cycle, all of the horse racing licenses will expire 6/30/2010 (except one-year licenses, temporary owners or temporary claiming licenses). All of the greyhound licenses will expire 1/31/2011. The Arizona Department of Racing license cycle is three years.

### **I paid to have my fingerprints done. Why do I have to pay the fingerprint fee?**

The fingerprint fee for your license is to pay for the cost of background investigation, including the fee charged by the Arizona Department of Public Safety and the Federal Bureau of Investigations (FBI) to process your fingerprints. The fee you paid when you had your fingerprints taken is the fee charged by that entity for taking the fingerprints.

### **My fingerprints do not change, so why do I have to be fingerprinted again?**

The FBI requires a new fingerprint card to be submitted to process your fingerprints each time. They will not use a card that has been previously submitted. Fingerprints are processed to receive up-to-date information since the last time the Arizona Department of Racing submitted your fingerprints. The Department requires submission of new fingerprint cards once every three-year licensing period. Individuals who hold a National Racing Compact license or a valid Arizona Department of Public Safety (DPS) Fingerprint Clearance Card are exempt from this submission requirement.

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### **Do you accept fingerprint reciprocity from another state?**

No. According to the Arizona Attorney General's Office, the Department may not participate in fingerprint reciprocity with other racing jurisdictions. According to Arizona statute, fingerprints can only be submitted to the Arizona Department of Public Safety for criminal background information and processing through the FBI. In Arizona, reciprocity is an authorization granted by the Legislature, and the Department of Racing does not have this authorization.

### **Can I submit my application online?**

At this time, the Arizona Department of Racing is not able to accept online applications. However, you can print out the application form, fill it out and fax it to the appropriate track office if you do not need to be fingerprinted and if someone in Arizona will pay the fees. We can use the faxed copy to issue your license, but you must mail us the original application for Department files. The Department cannot process an application or issue a license until all fees associated with the license application have been received and all other requirements have been met.

### **Are temporary licenses available?**

A temporary license is available for owners of horses running in special races such as handicaps or stakes races. This license will expire in 30 days from issuance. The regular owner's license application must be received by the end of the 30-day period. No purse money will be paid until the owner is properly licensed.

### **Do I need a stable or kennel name license?**

Anyone who uses any name but their own on the animal registration papers must get a stable or kennel license. All of the owners in a stable or kennel who owns 10% or more must be licensed as owners in addition to the stable or kennel name license.

### **Does Arizona Department of Racing accept licenses from the National Racing Compact?**

Yes. Arizona is now a full member of the National Racing Compact.

### **Will Arizona also accept the application forms from ARCI or NAPRA?**

Yes. Arizona accepts the forms used by both organizations.

### **What do I need to license an applicant who is a minor?**

Anyone under 16 years of age can only be licensed as an owner. Minors may not be licensed in any other category. The minor's parents or legal guardian must sign the application as being financially responsible. Their birth certificate or School ID and a Social Security card must be provided.